



Anti-bribery and Anti-corruption policy of Azerbaijan Technical University

Document type	Policy
Scope (applies to)	All staff and students
Issued in	2023
Revised	June 2024
Expiry date	2026
Approver	University Council
Document owner	Law Office
Document status	Published
Information classification	Public
Purpose	The main purpose of the anti-bribery and anti-corruption policy is that all employees of AzTU, including academic, administrative staff and students, should act without using corruption and bribery practices to gain an unfair advantage.

Baku-2024

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Introduction

Azerbaijan Technical University Anti-Bribery and Anti-Corruption Policy is based on The Constitution of the republic of Azerbaijan, The Law of the Education of the Republic of Azerbaijan, dated 19 June 2009 No 833Q, Criminal Code of The Republic of Azerbaijan , Anti-Corruption Law, dated 13th January 2004, No. 580-IIQ, “On the Approval of the National Law Plan for the Strengthening of the Anti-Corruption Propaganda for the years 2022 - 2026”, was prepared on the basis of the provisional deadlines of the Presidential Decree No. 3199 dated 4th April, 2022. In all aspects of its activities, AzTU adheres to the principles of honesty, fairness and the highest standards of ethical conduct. This policy sets out the basic principles and guidelines to prevent corruption in AzTU.

Claim

Azerbaijan Technical University prohibits to offer, give, take or ask for corruption in any form, either directly or indirectly, according to this policy. Corruption is directly or indirectly abuse of authorization by favor of the owned position in order to obtain any kind of profit.

Scope

The Policy concerns all individuals engaged in university activities. As a result, the university will implement it among its personnel as well as any third-party representatives that work on its behalf, such as but not limited to consultants, contractors, affiliates, suppliers, joint venture partners, and agents, regardless of their location.

Responsibility

In order to combat corruption and corruption, the Act should comply with the law and regulations in its entirety. If any corruption is revealed in AzTU, it will be judged as serious punishment according to this Policy and the judgment will be taken in accordance with the judge who is in power.

Prohibitions

It is forbidden for AzTU employees, agents, and eligible representatives to use the facilities available to them directly or indirectly, to use someone or any other person, to request or accept financial benefits, privileges or benefits, or to offer or accept a promise in this regard, to carry out actions that lead to a significant violation of the rights of physical or administrative persons and their legal interests and to corruption in connection with the acceptance of the activities of the person concerned.

Procedure

Anyone who is involved in corruption or witnesses of corruption in AzTU must give information about structure of his or her affairs. The person of those who reward must be kept anonymous, and those who give good and conscientious information must be protected in a serious form.

Monitoring and Evaluation

In AzTU, corruption-related requests should be investigated in an operative, fair and objectively. If, as a result of the investigations carried out, the corruption situation is prevented from occurring, then the legal decision to disrupt the situation will be taken in order to prevent the occurrence of such situations in the future.

Protection Act

Due to this policy a person informed about violation anti-corruption acts should be protected against the revenge acts. In turn, the University is dedicated to providing its members with a secure and discreet means of reporting suspected wrongdoing.

Confidentiality of Whistleblowers

AzTU has established a comprehensive internal reporting system to safeguard the confidentiality and protection of whistleblowers. This system ensures that individuals who report concerns regarding unethical practices, misconduct, or violations of university policies can do so in a secure and confidential manner without fear of retaliation. Additionally, the university has a grievance procedure in place that allows staff members to formally raise employment-related issues or disputes. This procedure is designed to be transparent, fair, and accessible, providing staff with a structured process to address and resolve concerns related to their employment in a timely and effective manner.

Effectiveness

AzTu Monitoring Committee claims to evaluate the effectiveness of this policy.

Last Points

AzTU declares that for effective implementation of this policy university will be held regularly monitoring and evaluation.

Review

This policy will be reviewed at least every 2 years. The previous version of the policy will remain in full force and effect until the adoption of new version.